

Thy Kingdom Come!

REGNUM CHRISTI

DG-FRC 090-2023

Class II.1.C.1

OPERATING REGULATIONS OF THE TERRITORIAL CONVENTIONS FOR THE REGNUM CHRISTI FEDERATION

Article 1: Nature and purpose of the Territorial Convention

1 §1 This document outlines the operating regulations for the Regnum Christi Federation Territorial Convention.

2 §1 The purpose of the Territorial Convention is to help analyze the progress of the Federation in the territory and identify, mature and prepare the proposals for the General Convention (Cf. SRCF 70), in addition to electing the delegates of the associated faithful who will participate in the General Convention.

§2 The Territorial Convention is a collegiate body (Cf. SRCF 56,2) and has a consultative character.

Article 2: Organization prior to the Territorial Convention

3 §1 The Territorial Convention will be held on the date and place established by each Territorial Directive College, between September 1 and December 15, 2023.

§2 The Territorial Directive College will establish the duration of the Convention, which should not be less than two full days.

§3 Once delegates have been elected, the Territorial Directive College will formally announce the inauguration of the Convention and communicate the list of participants to the territory. This announcement must be made at least two months prior to the Convention.

4 §1 The Territorial Directive College will appoint a group responsible for the organization of the Convention, called Team-T, which will oversee both organizational aspects and content.

§2 Team-T is responsible for analyzing the content from the local phase and synthesizing it in the scan of the territory, taking into account both the Encounter with Christ Discussion Guides and the Discussion Guide on the Identity of the Lay Regnum Christi Members. As a result of this analysis, Team-T will prepare a proposal of the topics to be addressed in the Convention.

§3 Team-T is also responsible for the practical organization of the Convention, which includes selecting the venue, the logistics of welcoming the delegates, preparation of the budget, the definition of the electronic voting system, etc. Among others, it must submit a proposal for financing the Convention through fees and/or subsidies for the approval of the Territorial Directive College.

§4 Team-T is only responsible for the organization prior to the Convention and will be in effect until the beginning of the Convention.

5 The president of the Territorial Directive College of the Federation is the president of the Territorial Convention (RRCF, 27, 4°). The president has the following functions:

- 1° Appoint, with the consent of the Territorial Directive College, a secretary from among the delegates of the Convention;
- 2° Appoint the secretarial and organizational group, in dialogue with the secretary of the Convention and with the consent of the Territorial Directive College;
- 3° Preside over the Central Commission and the large group meetings of the Convention;
- 4° Sign the final act with the conclusions that will be sent to the General Convention;
- 5° Sign any communiqués that will be sent to the members of the Regnum Christi Federation in the territory.

6 The vice-president of the Territorial Directive College of the Federation (Cf. SRCF 28, 1) is the vice-president of the Territorial Convention. In addition to being a member of the Central Commission, she replaces the president in his functions in case of absence or impediment.

7 The secretary of the Territorial Convention is appointed by the Territorial Directive College, from among its delegates, and may or may not coincide with members of Team-T. The following functions are the responsibility of the secretary:

- 1° Submit proposals for the composition of the secretariat and organization group for approval by the Territorial Directive College and direct its work. It is recommended that the members of these groups not be Convention delegates, and may or may not be part of the former Team-T;
- 2° Organize and coordinate the logistics for the running of the activities during the Convention;
- 3° Ensure that the delegates have the necessary materials for the Convention;
- 4° Draft the minutes and sign them, once they have been approved;
- 5° Coordinate the drafting of any communications;
- 6° Propose to the Central Commission the program and schedules of the Convention.

8 § 1 The Central Commission helps in the development of the Territorial Convention, so that it proceeds according to the objectives, according to the calendar and work times, assists in the drafting of documents and resolving eventual difficulties.

§ 2 This Commission will be formed by the president of the Convention, by the vice-president of the Convention, by the secretary of the Convention and two or three other delegates, appointed by the Territorial Directive College. For the appointment of the latter, it is recommended to consider delegates who are familiar with the operation of the Convention, for example, those who serve in the territorial offices of the Federation, have experience in previous processes or have been part of Team-T.

§ 3 Among other functions, the Central Commission is responsible for:

- 1° Appointing the moderators for the large group meetings;
- 2° Approving changes to the program and schedules of the Convention, as proposed by the secretary of the Convention;
- 3° Defining the reflection groups in the Convention and its members.

9 The moderators of the large group are delegates appointed by the Central Commission. Their task is to order the subject matter and narrow the discussion to the subject matter, granting the floor to the delegates and marking the time that is granted to them to intervene, according to the established schedule and agenda. You can opt for one or two moderators for the entire Convention, or for different moderators depending on the topics covered.

10 The scrutineers are the oldest male and the youngest female among the delegates present at the session. They are responsible for counting the votes in the election of the delegates of the associated faithful for the General Convention, as well as the results of the votes during the large group meetings, in case the electronic voting system fails. It is recommended that in each vote, in addition to the scrutineers, there may be another delegate as a witness.

11 § 1 The General Directive College may send a member of the General Convention organizing committee to accompany the Central Commission in the exercise of its functions, shed light on particular issues and answer any questions that the Convention delegates may have.

§ 2 The president or the moderator can request his intervention when they deem it necessary, or when one of the delegates requests it to clarify some aspect.

12 § 1 The Territorial Directive College may invite Regnum Christi members of any of its vocations who are not delegates to the Territorial Convention to participate. It will make use of this power when, once the elections have been held, for example, a significant sector of the territory has not been represented due to their age, apostolate or geographical area; when a member who should attend by office has been appointed to said office after the elective process has been completed; when a new territorial director of a federated institution is appointed after the elective process has been completed, or for other convenient reasons. It is recommended that the number of guests be around five people.

§ 2 Invited participants have the right to speak but not to vote.

Article 3: Beginning of the Convention and preliminary sessions

13 § 1 The secretary will read the list of delegates and other participants to ensure that all those present have the right to participate.

§ 2 The places of each delegate will be assigned by the secretary at random. The members of the Central Commission will be at the presidency table.

§ 3 The Territorial Convention is considered validly assembled if at least two thirds of the delegates of the federated institutions are present in the general Convention room on the day it begins (Cf. SRCF 72).

14 Once the start of the Convention has been declared, the following will take place:

- 1° The exhortation of the president or another member of the Central Commission;
- 2° A brief presentation of the members of the Central Commission, the moderators of the large group sessions, the secretarial and logistics teams, the scrutineers and the envoys of the General Directive College;
- 3° A brief explanation of the Regulations for the operation of the Convention and resolution of doubts;
- 4° Review of schedules and practical aspects;

5° Brief presentation of the participants;

15 In addition, during the preliminary session the basic material for reflection will be presented, which is made up of:

1° The scans of each locality and the territory;

2° The synthesis of the contributions to the Discussion Guides on the Identity of the Lay Regnum Christi Member;

3° The Discernment Guide;

4° The individual contributions that were submitted for the Territorial Convention.

Article 4: Work methodology and dynamics

16 The progress of the Territorial Convention is regulated by the Discernment Guide document, in particular following the see, judge, act methodology.

17 The following will take place during the “see” and “judge” moments:

1° Presentation of the Government Report of the Territorial Directive College, the Report of the Territorial Director of each federated institution in relation to the promotion and participation in the common mission, the scan of the territory and the results of the reflection on the identity of the lay members.

2° Presentation of the proposal of topics for discernment, which was prepared by Team-T and approved by the Territorial Directive College. This proposal must be validated by voting in a large group session.

3° Next, the groups for each theme are defined according to the methodology decided by the Central Commission, including the assignment of a moderator and secretary for each group.

4° In a group meeting, the specific topic assigned to it is analyzed and the contributions are collected following the methodology and questions stipulated in the Discernment Guide.

5° Later, in a large group session, the result of the analysis of each group is exposed and the conclusions are collected.

18 The following will take place during the “act” moments:

1° The groups meet again in order to make a first proposal for transversal actions based on the questions of the Discernment Guide and the conclusions of the previous large group session.

2° The proposed actions and the responses are presented in the large group session in order to validate them in a vote.

3° The general conclusions for each theme are drawn up and voted on in a large group session.

19 § 1 All participants ensure that their interventions, oral and written, are concise and brief, in order to meet the pre-established objectives. Contributions must revolve around key concepts or elements, not on the writing of the texts.

§ 2 In the event that a delegate proposes to address a topic not covered by what was voted on in n. 17.2°, he must present a motion to the large group. If a third of the participants approve the motion, it proceeds to address the topic.

§ 3 Once the work requested by the Discernment Guide is completed, if there is still time left, the Convention can deal with other topics it deems appropriate.

20 You can vote on the statements or answers to the questions in the Discernment Guide:

- "Yes", if the delegate's judgment is substantially in accordance with the question or statement presented, even if it requires some minor modification or wording changes.
- «No», in case it is not.
- "Abstention" in case the delegate has not been able to form an opinion. It must be considered that abstention, if a majority vote is required, is counted as a negative vote.

21 § 1 For voting in the large group session, an electronic and anonymous system will be used, which the secretary of the Convention will make known to those who participate in the voting.

§ 2 In some cases, especially for polling votes or to accept or not a motion, the president or the moderator of the large group may order that they be done by a show of hands.

§ 3 Votes are considered approved by simple majority.

22 During the sessions,

§ 1 At the beginning, the secretary must register the delegates present. During the session, only those delegates who have registered on the list at the beginning of said session will be able to vote.

§ 2 Try to attend all sessions. If someone has to be absent for a serious reason, notify the secretary.

§ 3 It is prohibited for the participants to make recordings of the sessions or disseminate content about them through social networks or other similar means. Only the secretariat of the Convention can record the sessions for purposes of archiving and reconstruction of minutes.

§ 4 With the exception of the secretary of the Convention and the secretariat group, delegates must refrain from the use of telephone, email and similar means of communication during the sessions.

§ 5 To guarantee a climate of freedom and trust, keep all due reservations about what has been discussed.

Article 5: Group reflection

23 The groups will have between 8 and 12 members, seeking a balance between vocations, localities of origin, gender, age and experience in Regnum Christi.

24 In the first group session, the moderator or secretary previously designated by the Central Commission must be confirmed, or new ones must be chosen. The moderator directs the reflections and interventions, gives the floor to the participants and marks the time of the meeting and interventions. The secretary records the group's recommendations to present them to the large group.

25 Small group reflection will be done as follows:

- 1° At the beginning, time will be given for delegates who wish to make general observations on the subject of reflection, as appropriate;
- 2° Then there will be a reflection on each topic proposed by the Discernment Guide. The moderator will read the statement or question and the delegates will make their observations and proposals orally;

3° Once all the proposals have been read, the moderator will give the delegates an opportunity to make brief observations or rectifications;

4° Next, the vote is passed on each of the answers; only those that have an absolute majority of votes will be presented in the large group meeting together with the number of votes obtained.

Article 6: Reflection in large group sessions

26 §1 Before the large group session, the secretary of the Convention will prepare a working document with the recommendations of the different groups.

§2 The secretary of the Convention can consolidate or join proposals that he considers conceptually comparable.

27 The reflection in the large group will be done as follows:

1° At the beginning, in the opinion of the large group moderator, the secretary of each group can briefly present a synthesis of the exchange held in his group during the last session;

2° Later, reflections are reviewed: the secretary reads the statement or question and the proposals made by the various groups.

3° When appropriate, the moderator will give the delegates the opportunity to make brief observations or rectifications to the proposals presented by the groups;

4° Then, each one of the proposed acts is voted on and the secretary records it in the minutes.

28 Once all the acts have been voted on, some previously discussed may be deepened or qualified again, or proposals may be made on other issues related to the purposes of the Convention.

Article 7: Election of Delegates of the Associated Faithful to General Convention

29 §1 The delegates of the lay members of Regnum Christi to the General Convention are elected by and from among the delegates of the lay members of the Territorial Convention (RL, 38).

§2 The voting for the election of the associated faithful who will participate in the General Convention will be secret.

30 The election will take place towards the end of the Convention, as follows:

1° In the first ballot those who reach the absolute majority of votes will be elected; in the second ballot they will be elected by simple majority;

2° In the first ballot, up to as many names will be written as there are delegates the territory can send to the General Convention; in the second vote, up to as many names will be written as there are places available, once the number of delegates already elected has been subtracted;

3° If a ballot paper repeats the same name one or more times, that vote is considered valid, but it is counted only once.

31 The criteria for settling ties will be, first, seniority according to the year of association to Regnum Christi; and secondly, older age.

32 In the event of eventual substitution (resignation due to illness, impossibility, etc.) the next most voted will be considered a substitute delegate.

Article 8: Conclusion of the Territorial Convention

33 §1 At the end of the reflection and voting, the secretary will announce the minutes with the results of the same. After delegates have had a chance to read it, they will be given an opportunity to present adjustments.

§2 Once there are no more proposals, or when the available time has run out, the minutes will be voted on. After this, the president declares the Convention closed. The president and secretary sign the minutes.

34 The day after the conclusion, the secretary will transmit the minutes to the commission of the General Convention and will publish the names of the delegates of the faithful associates elected to the General Convention and their substitutes.

35 Once the Convention is concluded, try to share with the territory, in the most appropriate modality, the summary of the lived experience, the main conclusions and the names of the faithful associates chosen as delegates for the General Convention.